

Job Vacancy XERVON Egypt

Join our E&I Team!

Deputy E&I Department Head

Cairo, Egypt

We seek a Deputy who is experienced in the electrical design of a wide range of buildings and facilities to join our E&I team. This is a senior design and production role supporting engineering, project management and other design staff to ensure that project works at any project lifecycle stage are completed on time and within budget.

Responsibilities:

- Prepare layouts; provide input for design proposals and drawings; and analyze and resolve design and production issues.
- Lead or participate in project coordination meetings with clients and internal project teams; initiate meetings when appropriate; plan, schedule and/or coordinate detailed phases of assigned project work;
- Ensure that work is completed on time and within budget.
- Lead or contribute to the financial and logistical management of multiple projects through all design and construction phases.
- Provide technical support to other staff in areas of expertise as a trainer and mentor.
- Where project requirements dictate, determine life cycle costing, construction cost estimating, cost indexing, and project scheduling; develop fee proposals and requests for additional services when appropriate.
- Direct, monitor and control the activities of MEP Subcontractors.

Required Qualifications:

- BSc. Of Engineering (Mechanical/Electrical is Preferable)
- Preferably additional educational certificates in project management or other technical certifications
- 10 years of experience in Construction MEP with at least 4 years in a department coordinating role.
- Project site experience needed for industrial and commercial large-scale projects
- Excellent Microsoft office knowledge .
- Strong verbal and written organizational and communication skills.
- Excellent Time Management Skills

➤ **Send your updated CV to:** hr.eg@xervonegypt.com